



Three Rivers Academy

Discretionary Support Fund 2026/27 Academic Year
Application for Assistance

Part A – Personal Details

Full name of Student:	_____
Age as of 31/08/2026:	_____ DOB: _____
Address:	_____ _____
Postcode:	_____ Email Address: _____

Part B – Financial details

YEAR 12 Applicants

Did you receive Free School Meals in Yr 11? **YES / NO** (please circle which applies)

Household Income 2026/27 (please note that if your income is above £22,000 you will not be eligible and for students whose household income is below this figure whether or not they are eligible and how much they will receive will depend upon the amount and nature of the responses we receive):

£ _____

I am a student who permanently lives in a household whose parents/carers receive one of the following. (Please tick appropriate Box)

Name of person receiving benefit	Income Support	Jobseekers Allowance	Employment Support Allowance	Support under Part VI of the Immigration and Asylum Act
1.				
2.				

Year 12 & 13 Applicants

If you qualify for any of the criteria below you are automatically eligible for financial help from the 16-19 Nominated Bursary Fund: (£1200 per annum, paid weekly) Please tick box:

- I am in receipt of Income Support ☐
- I am a Care Leaver ☐
- I am In Care (Looked after) ☐
- I am a Disabled student in receipt of both Employment Support Allowance and Disability Living Allowance ☐
- PIP ☐
- Universal Credit ☐

Part C: Proof of Benefits Submitted

Whatever you have declared in Part B must be supported with evidence in order for an assessment to be made. The tables below show the evidence you will need to bring with this application form. *Please tick the one you are providing.*

Type of Income	Evidence Required	Tick if Supplying
Income Support/ Universal Credit	Entitlement/Award Letter – dated within the last 3 months	
Jobseekers Allowance	Entitlement/Award Letter – dated within the last 3 months	
Employment Support Allowance	Entitlement/Award Letter – dated within the last 3 months	
Incapacity Allowance	Entitlement/Award Letter – dated within the last 3 months	
Carer's Allowance	Entitlement/Award Letter – dated within the last 3 months	
Working Tax Credit	Working Tax Credit Award Notice marked 2026/27 (must be full year and not partial)	
Child Tax Credit	Child Tax Credit Award Notice marked 2026/27 (must be full year not partial)	
Disability Living Allowance/ PIP	Entitlement/Award Letter – dated within the last 3 months	
Pay Slips/Other documentation	Dated within the last 3 months	

Bank Details (Student bank account details)

Name (as appears on Bank Account):

Bank:

Sort Code:

____ _

Account Number:

Students Email Address:

Part D Confirmation and Signature

1. I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect. I undertake to supply any additional information that may be required to support this application. I understand that if I refuse to provide information relevant to my claim the application will not be accepted. I also undertake to tell the school of any change in my circumstance in writing. I agree to repay the school in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading.
2. I am aware that the funding covers only this school year and that I must re-apply next year. There is no guarantee that I will receive funding for the future years even if I am eligible for the current year.

Signature of Student: _____

Date: ____ / ____ / ____

OR

Signature of Parent/Carer: _____

Date: ____ / ____ / ____

Print Full Name or name of Parent/Carer: _____

NB: This form must be signed in Part D either by you or your parent/carers.

SUMMARY OF ELIGIBILITY REQUIREMENTS FOR PAYMENT FOR THE SCHOOL 16-19 BURSARY FUND:

- Age – you must be 16 or older from the 1st September 2026
- The 16-19 bursary funds are aimed at students from families with low income and young people in care, care leavers, young people in receipt of income support and disabled young people in receipt of Disability Living Allowance.
- Students aged 19+ from the 1st September 2026 are not eligible for funding.
- The school may use their discretion to make awards to young people in ways best fit the need and circumstance of the individual student.

For School use only:

- The information given in Parts A and B is correct.
- The applicant satisfies the residence requirement of the scheme.
- The applicant satisfies the financial criteria of the scheme.
- Nominated or Discretionary Bursary

Value of payment approved: £_____ per week

Signed by Assistant Principal - Post 16 _____

Signed: _____ Date: _____